



Measure C Citizen Oversight Committee Meeting Agenda

4:00 PM - October 24, 2017

Measure C Committee Members

Chris Buzzard
Dean Fender
Dan Hansen
Nicki Jones
Molly Knappen

George Morris, Jr.
James Ratekin
Sharon Simonton
Kirk Trostle

Alternates

Linda Dye
Stacey Poliquin

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the Agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Roll Call

2. ITEMS

- a. Approve Minutes of the July 25, 2017 Regular Measure C Oversight Committee meeting.
- b. Financial update and approve the quarterly report from the Measure C Citizens Oversight Committee to the residents of Paradise for the 1st quarter of the 2017/2018 fiscal year – Administrative Services Director/Town Treasurer - Gina Will.
- c. Update on Measure C Projects

3. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Measure C Oversight Committee Meeting Minutes

4:00 PM – July 25, 2017

1. OPENING

The July 25, 2017 regular meeting of the Measure C Oversight Committee was called to order by Chair Trostle at 4:02 p.m. who led the pledge of allegiance to the Flag of the United States of America.

COMMITTEE MEMBERS PRESENT: Chris Buzzard, Dan Hansen, Nicki Jones, George Morris, Jr., Jim Ratekin, Molly Knappen and Kirk Trostle, Vice Chair.

COMMITTEE MEMBERS ABSENT: Dean Fender and Sharon Simonton

ALTERNATE PRESENT: None

ALTERNATES ABSENT: Linda Dye and Stacey Poliquin

2. ITEMS

- a. **MOTION by Knappen, seconded by Jones**, approved Minutes of the May 23, 2017 Regular Measure C Oversight Committee meeting. Roll call vote was unanimous with Fender and Simonton absent and not voting.
- b. Appointment of Measure C Oversight Committee Chair and Vice Chair for the 2017/2018 Fiscal Year.

Member Jones made the nomination for Member Knappen as Chair and Member Trostle as Vice Chair. Chair Trostle nominated Member Knappen to be chair.

Motion by Ratekin, seconded by Buzzard to close the nominations. All present concurred to close the nominations.

After a brief discussion, all Members present concurred that Member Knappen would be appointed as the Chair and Member Trostle would be appointed as the Vice Chair.

- c. Financial update on Revenues and Expenditures

Manager Gill provided an update of the Measure C 2016/2017 4th quarter estimated actual revenues and expenditures which included Animal Control Services, Fire Department, Police Department and Public Works. Manager Gill explained that once all of the revenues have been received the actual amounts will be adjusted to reflect the correct figures.

- d. Review of Approved 2017/2018 Town Council Budget

Manager Gill provided an overview of the 2017/2018 Town Council Adopted Budget which highlighted the Measure C contributions, changes in the personnel structure, Capital Improvement Projects and the benefits in Efficiency/Sustainability. In addition to the highlights, Manager Gill also pointed out some weaknesses in the budget that included Animal Control Sustainability, CalPERS Pension Contribution Requirements, General Fund Cash Flow Reserves and the expiration of Measure C in 2020/21.

Manager Gill presented the 2017/18 Measure C Budget that was recommended by the Oversight Committee to the Town Council and adopted at the June 27, 2017 Town Council Budget meeting.

Committee Members asked about the tax revenues received from Measure C, the amount from online sales and if there was discussion about extending Measure C for the future. Manager Gill informed the Committee that the tax revenue from ecommerce is not clearly defined and that the Grand Jury recommended extending Measure C in their 2016/2017 Report. Manager Gill also informed that a press release is prepared to inform the community on the income, expenses and benefits of the first two years of Measure C.

e. Update on Measure C Road Projects

Marc Mattox, Town Engineer provided an update on the Measure C Road Projects that are currently being constructed which include Bille Road and Maxwell Drive. Mr. Mattox also updated the Committee on the other road construction projects in town; Pearson Road SR2S Project, Clark Road-Cypress Curve and Greenwood Drive which will begin on Monday, July 31, 2017.

MOTION by Hansen, seconded by Trostle to approve the quarterly report from the Citizen's Oversight Committee to the residents of Paradise for the 4th quarter of the 2016-17 Fiscal year. All members present unanimously approved the report with Fender and Simonton absent and not voting.

3. ADJOURNMENT

Chair Knappen adjourned the meeting at 4:57 p.m.

Date Approved:

By: _____
Molly Knappen, Chair

Attest:

Dina Volenski, CMC, Town Clerk